

SPECIAL EVENTS

AT MINT MUSEUM RANDOLPH

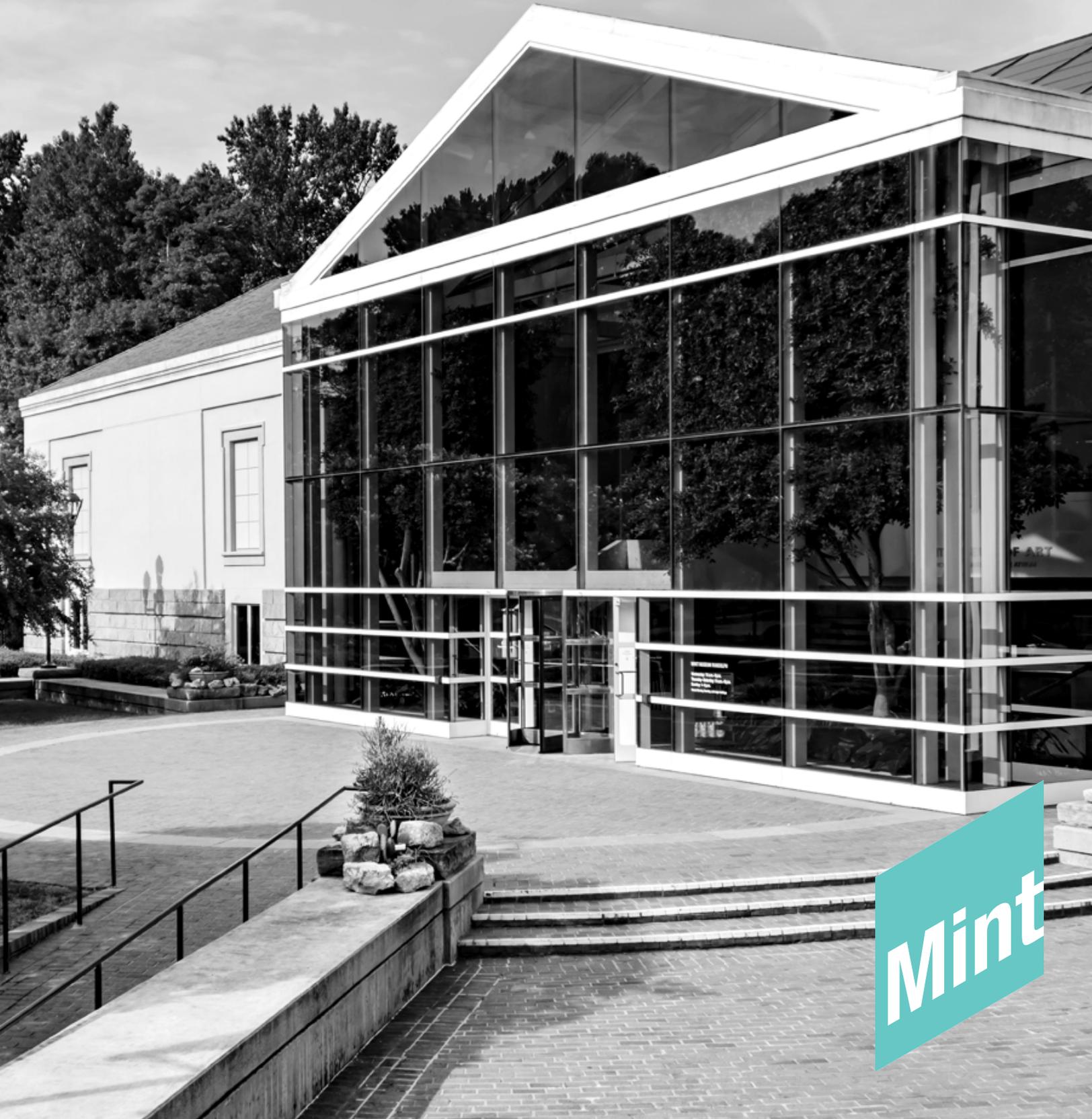
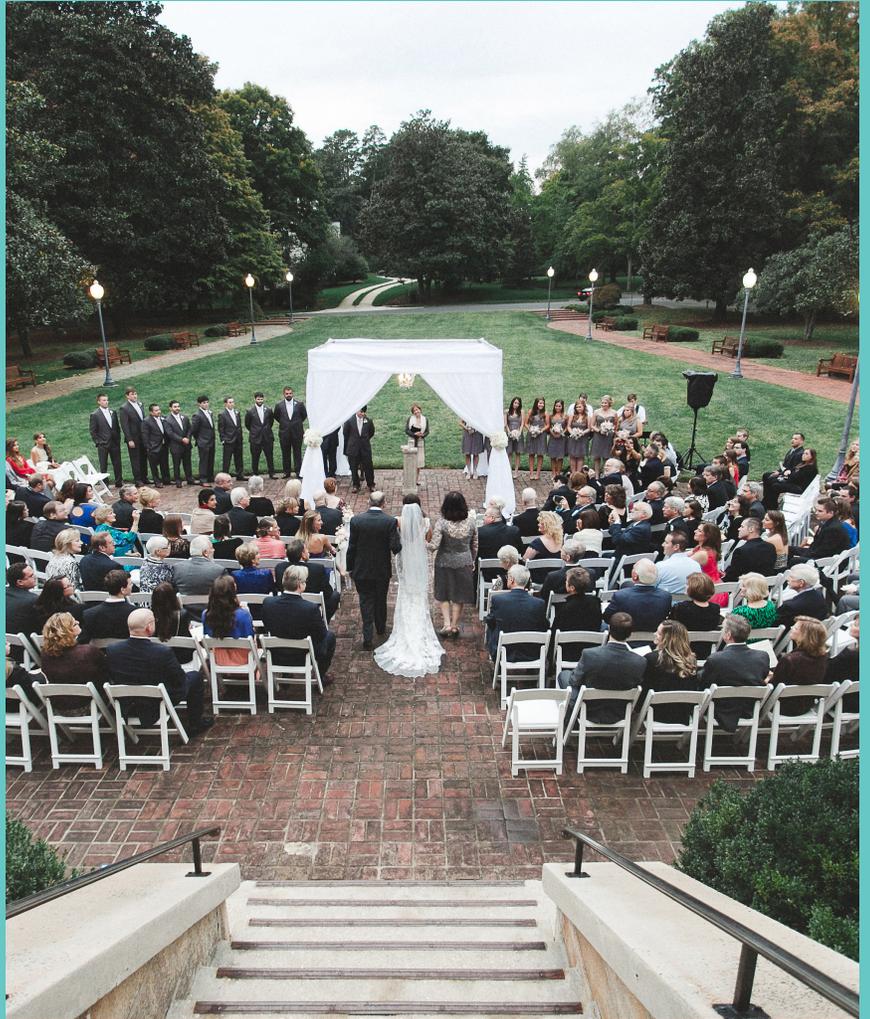


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4 © Chritsey Rowe 5 © David Ramsey 6 © Lauren Rosenau Photography



Top: © Critsey Rowe

Bottom: © Discover Love Studios



INFORMATION

Thank you for your interest in hosting a special event at The Mint Museum! Whether it's a wedding, a corporate event, or any special occasion, The Mint Museum offers an unparalleled experience unavailable anywhere else in the Charlotte region at its two dynamic locations.

At Mint Museum Uptown, you can enjoy beautiful cityscape views, breathtaking architecture, and stunning works of art. At Mint Museum Randolph, take part in the region's rich history inside a unique cultural treasure surrounded by a serene park setting.

This information packet should answer most of your questions regarding the use and rental of the museum event spaces. For more information or to check availability, please use the following:

VISIT

mintmuseum.org/visit/museum-rental

CALL

704.337.2132

E-MAIL

Tom Martin, Director Special Events
tom.martin@mintmuseum.org | 704.337.2108

John Caldwell, Special Events Manager
john.caldwell@mintmuseum.org | 704.337.2094

MINT MUSEUM RANDOLPH

Mint Museum Randolph, located in what was the original branch of the United States Mint, opened in 1936 in Charlotte's Eastover neighborhood as the first art museum in North Carolina. Today, intimate galleries invite visitors to engage with Art of the Ancient Americas, Ceramics and Decorative Arts, Fashion, European, African, and Asian art, among other collections, along with a Heritage Gallery describing the museum's fascinating history. Resources include an expansive front and back lawn, a reference library with over 15,000 volumes, a theater featuring lectures and performances, and a Museum Shop.



NANCY A. AND J. MASON WALLACE ATRIUM

The atrium, featuring natural vegetation and floor-to-ceiling views of the terrace, gardens, park, and sunlit or starry skies, hosts private events after 6 p.m. Rental includes the front terrace, which can be tented, and has a capacity up to 100 for seated dinner or 200 for a reception. Additional space is available for tenting in front of the building.

Sunday–Thursday \$1,700; Friday–Saturday \$2,000



DELHOM GALLERY

This gallery on the museum's Upper Level is a unique setting for art lovers featuring glass-enclosed showcases of work from the Mint's extensive and renowned Decorative Arts Collection. This space can accommodate 120 for a seated dinner or 140 for a reception. Events in the Delhom Gallery must take place outside of the museum's operating hours.

Sunday–Thursday \$1,200; Friday–Saturday \$1,600



VAN EVERY AUDITORIUM

The auditorium, located just behind the atrium, is a 170-seat circular theater with multiple entrances in the round with audio and video features and multiple entrances ideal for lectures, music performances, and film screenings.* The space is equipped with a removable podium with attached microphone, a projector, and a screen.

\$1,000

* The use of museum-provided audio and visual equipment may require an in-house technician at an additional hourly rate. Our preferred stage provider and in-house equipment technician is Doug Davis Audio Visual. You may inquire about rates and specifications at 704.622.8578 or 3davisound23@gmail.com.

All photos this page: © James Martin

IVEY FORUM

This versatile space, on the Lower Level, features Star Gallery works of art by local students (during the school year) and kitchen access.

It can accommodate 80 people theater-style, 72 for a seated meal, 36 in classroom style or 30 people board style. It is an ideal venue for smaller seated dinners, corporate meetings, retreats, and seminars.

\$600 (ve hours and \$50 each additional hour)



LOWER LEVEL

The entire Lower Level, including the atrium, auditorium, Ivey forum, and Heritage Gallery, which details the museum’s history and features beautiful glass-enclosed works of art, can accommodate 250 for a special function.

Sunday–Thursday \$3,100; Friday–Saturday \$3,400



EAGLE TERRACE

The historic terrace with views of the Mint’s original 1836 façade capped off by the museum’s signature golden eagle, can accommodate 225 for outdoor events or ceremonies. The Eagle Terrace is not available as a stand-alone rental.

Sunday–Thursday \$1,000; Friday–Saturday \$1,200



Top two photos: © James Martin. Bottom photo: © Orr



GALLERIES

The museum's permanent collection and special exhibition galleries can also be opened after hours to allow guests to conduct a private, self-guided tour the museum.

\$200 per hour (additional special exhibition fees may be required for certain galleries)



FRONT LAWN

Our stunning and spacious front lawn is available to rent for outdoor functions. The grounds are surrounded by foliage and gardens that are maintained by the Charlotte Garden Club. Renters are able to tent the lawn in order to provide privacy and protection from the elements. This is not a stand-alone rental, so renters must also choose an indoor space to rent for access to the catering kitchen and indoor restrooms.

Sunday–Thursday \$1,000; Friday–Saturday \$1,200



HERITAGE GALLERY

This educational gallery that surrounds the Van Every Auditorium tells the illustrious history of the Mint Museum from inception to present day. This space is not a stand-alone rental, and must be rented along with a rest-room space.

Sunday–Thursday \$500; Friday–Saturday \$500

Middle Photo: © David Ramsey. Bottom photo: © James Martin

EAT, DRINK, AND MARRY MINT

Friday and Sunday night weddings are chic, unique, and more affordable than Saturday weddings. Enjoy special pricing when you reserve Mint Museum Uptown or Mint Museum Randolph to celebrate your Friday or Sunday evening wedding or rehearsal dinner.

MARRY MINT WEDDING PACKAGE INCLUDES:

15% off Facility Rental

Complimentary Mint Chairs

Complimentary Champagne Toast for the Bride & Groom

© Chritsey Rowe



© Lauren Rosenau



© Chritsey Rowe



Photo: © James Martin

MEET AT THE MINT

The Mint Museum offers unique venues in an inspiring setting to meet all your corporate entertainment needs. From small luncheon meetings to cocktails for 400, Mint Museum Uptown and Mint Museum Randolph are the best venues for your business!

CORPORATE CLIENTS ENJOY:

Complimentary use of our audiovisual equipment and wireless network*

Convenient underground parking in the Duke Energy Center uptown and complimentary parking at Randolph Road

Reduced gallery admission and docent tours

Complimentary use of the Mint's tables

Opportunities for multiple event discounts

Gift recommendations and corporate member discounts in the Museum Shop

Ask about our Corporate Leadership Circle benefits!

* The use of museum-provided audio and visual equipment may require an in-house technician at an additional hourly rate. Our preferred stage provider and in-house equipment technician is Doug Davis Audio Visual. You may inquire about rates and specifications at 704.622.8578 or at davisound23@gmail.com

RENTAL GUIDELINES

The Mint Museum, a private non-profit institution, receives wide ranging support from the community for the education and enjoyment of the public. Its buildings and collections are unique and their protection is the responsibility of the museum staff. The use of the museum's facilities is made available to certain groups under specific conditions outlined below for the purpose of making the museum and its programs more widely known and available to the public. The fees charged are to reimburse the institution for its overhead expenses and to cover the wear and tear on its facilities.

Photography permissions: Those who book events that include the presence of professional photographers may conduct unlimited photography during those events in the museum's public event spaces. Photography in galleries during privately booked events must be approved by the museum's Registration Department to ensure copyright rules involving images of works of art are followed. (No flash may be used and no photography is permitted where "No Photography" signs are on display). Any professional photography on museum premises conducted outside the time frame of a paid event must also receive Registration approval and may be subject to separate location fees. Onsite photography for news media or nonprofit use must be approved by the Public Relations Director.

Set-up and breakdown for the event, including decorations and scheduling of deliveries, must be approved in advance with the Special Events office. The Mint is not responsible for any items left on the premises. Items are not allowed outside on terraces overnight.

Exhibitions cannot be rearranged, added, and/or removed, and may change throughout the year.

The Special Events Team does not perform the duties of a professional event planner or wedding director. The Special Events Team is present to assist in the functions' logistics, protect the museums' facility and collections, and act as a liaison between renter's vendors and museum staff.

Publicity must be approved by the museum. If you plan to distribute a news release about your event, it must be reviewed by the museum's Public Relations and Publications Director prior to dissemination. Any onsite media coverage must be monitored by a member of The Mint Museum staff. Use of The Mint Museum logo is not permitted except by special arrangement with the museum. The renter is not to promote their event as a museum sponsored event. All invitation reception locations must read: Mint Museum Uptown at Levine Center for the Arts, or Mint Museum Randolph.

Non-profit organizations must provide a copy of their 501(c)(3) status in order to receive the discounted rental rate. Discounts available Sunday–Thursday only.

Entertainment, including any applicable licenses for live or recorded music, is the sole responsibility of the renter. Music at Mint Museum Uptown must conclude by 10 p.m. on weekdays and 11 p.m. on weekends. Music at Mint Museum Randolph must conclude by 10 p.m.

Tables are included in the rental. White padded chairs may be rented for \$2 each. Tablecloths and other décor items are not provided by the museum.

Please note: Helium balloons, loose glitter, birdseed, bubbles, or sparklers are not allowed on the museum campus, including the front stairs. Cleaning fees will apply if any of these items are brought on premises.

Acts of God that cause any failure of performance shall not be the responsibility of either party, and in such case the Mint will make every effort to reschedule the event. If the event cannot be rescheduled, the Mint will refund the rental amount minus the non-refundable deposit.

Candles: Votives, tea lights, and any other candles with glass covered sides of minimum 1-inch coverage are permitted.

Smoking is not permitted on the museum campus.

Fundraising events that include live or silent auctions must be approved in advance by the Special Events Team. Auctions are not guaranteed to be approved.

Event parking in the Duke Energy Center off west Stonewall is \$5 with museum validation. The Renter may host parking for guests by purchasing parking coupons in advance from the Special Events Team.

Due to alcohol licensing requirements, casino-style or other gaming activities are not allowed.

Gallery admissions are offered at discounted rates to renters for their guests' enjoyment and to enhance their museum experience.

Membership has its benefits. We look forward to hosting social events at the museum but ask that you join our museum family. This will provide you with free unlimited admission to museum exhibitions and many special events for a full year, as well as Museum Shop discounts and other benefits. If you are not a museum member, please complete the membership application and return to the address listed.



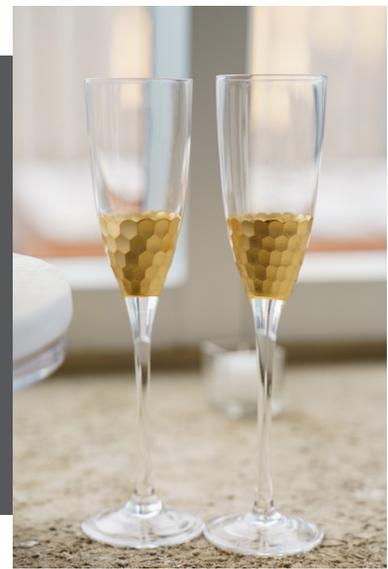
© Orr Photography



© Chritsey Rowe



Photo: © James Martin



© Chritsey Rowe

ALCOHOLIC BEVERAGE PRICING

The Mint carries all ABC permits and is the exclusive supplier of alcoholic beverages for all events. Any alcoholic beverages served at The Mint Museum must be purchased through the museum.

Prices are based on in-stock brands and are subject to change without notification.

*Mint Museum Uptown-\$2500 Minimum Bar cost on Saturday evening events.

*Mint Museum Randolph-\$2000 Minimum Bar cost on Saturday evening events.

HOSTED BAR RECEPTIONS

OPEN FULL BAR

House Brand/Premium Brand

\$14 / \$15 per person

\$21 / \$24 per person

\$24 / \$27 per person

\$27 / \$32 per person

\$28.50 / \$33 per person

\$30 / \$36 per person

OPEN WINE & BEER BAR

\$11 / \$13 per person

\$15 / \$17 per person

\$20 / \$22 per person

\$22 / \$24 per person

\$23 / \$25.50 per person

\$24 / \$27 per person

1 Hour

2 Hours

3 Hours

4 Hours

4.5 Hours

5 Hours

Per Person Pricing includes all guests over the age of 21.

Bar Pricing does not include the set-up charges (sodas, mixers, glassware) and bartending charges. These items are provided in a quote from the caterer. **Prices do not include applicable sales tax of 8.25%.**

CONSUMPTION BAR, CASH BAR, & SEATED DINNER RECEPTIONS

PER DRINK BAR

House Brand/Premium brand

\$7 / \$8 per drink	Liquor
\$6 / \$7 per drink	Wine
\$5 / \$6 per drink	Beer
\$28 / \$32 per bottle	Consumption Wine
\$2 per drink	Soft Drinks & Bottled Water

Consumption & Cash Bar Pricing includes liquor, wine, beer, and applicable sales tax. Drink prices do not include the bar package that includes disposable cups, or glassware, mixers, bottled water, soda, and bar fruit. The bar package can be purchased through the caterer.

The cash bar pricing does not include the bartender charges. The bartender(s) can be purchased through the caterer. We recommend one bartender for every 75 guests. Charges are \$20 per cashier per hour, and \$35 per bartender per hour (both have a 4 hour The Mint Museum will schedule the cashier(s)).

HOUSE BRANDS include Dewar's Scotch, Jim Beam Bourbon, Tanqueray Gin, SKYY Vodka, Bacardi and Captain Morgan's Rum, Canadian Club Whiskey, California Chardonnay, Pinot Grigio, Cabernet Sauvignon, and Moscato wines, along with Domestic beers.

PREMIUM BRANDS include Chivas Regal Scotch, Jack Daniel's Bourbon, Crown Royal Whiskey, Bombay Sapphire Gin, Ketel One Vodka, Captain Morgan's Rum, California Chardonnay, Sauvignon Blanc, Cabernet Sauvignon, and Red Blend wines, Domestic and Imported beers

© Andy McMillan



FEATURED CATERERS

BEST IMPRESSIONS CATERERS 704.333.9779

CREATIVE CATERING 704.373.2900

DELECTABLES BY HOLLY 704.342.4800

ELOQUENT CREATIONS 704.200.6883

FLIPSIDE CATERING 980.201.1880

LA*TEA*DAS 704.338.6864

ONE CATERING CHARLOTTE (HARPERS/MIMOSA GRILLE/UPSTREAM) 704.370.0107

PORCUPINE PROVISIONS 704.376.4010

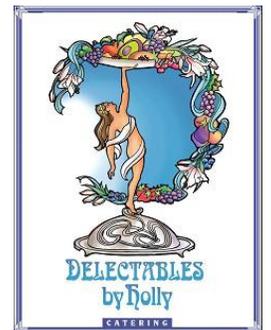
QC CATERING 704.305.7778

SOMETHING CLASSIC + DAISY CATERING 704.377.4202

SONOMA CATERING (ARIA & QUEEN CITY SMOKE) 704.331.0078

All caterers are approved by the Special Events department, have a current license, and provide museum qualifying insurance.

All clients must select a caterer from this list for full-service events.



simple. sensible. sustainable.



a something classic experience

JOIN THE MINT NOW!

NEW MEMBER

RENEWAL

GIFT MEMBERSHIP

MEMBERSHIP BENEFITS

Unlimited, free general and special exhibition admission

to both Mint locations (Uptown & Randolph)

Invitations to members-only exhibition previews and special events

10% discount on admission for member guests

25% discount on programs, classes, and summer camps*

Subscription to *inspired* magazine

10% discount in the Museum Shops on purchases over \$10

10% discount at Halcyon and Something Classic Café locations

Reciprocal privileges at designated Southeastern Museums**

Membership eligibility in the Mint's affiliate groups

MEMBERSHIP LEVELS INCLUDING TAX***

One student or adult

STUDENT \$25.73 (\$25 tax-deductible)

TEACHER \$45.73 (\$45 tax-deductible)

INDIVIDUAL \$60.73 (\$60 tax-deductible)

Two adults

DUAL \$81.45 (\$60 tax-deductible)

Two adults and children or grandchildren under 18

OUT OF TOWNER \$52.18 (\$50 tax-deductible)

For members who live 200+ miles outside of Charlotte

FAMILY ~~\$103.63~~ (\$50 tax-deductible) \$80 (80th anniversary special)

Two complimentary guest passes

SUSTAINER \$253.63 (\$200 tax-deductible)

Four complimentary guest passes

Reciprocal privileges at designated North American museums*

BENEFACTOR \$503.63 (\$420 tax-deductible)

Unlimited admission for up to four guests per visit

(when accompanied by a Benefactor member)

Two one-time parking passes for use at Mint Museum Uptown

Two free or discounted tickets to a VIP museum event

JOIN

VISIT either museum's Guest Services Desk

ONLINE at mintmuseum.org

CALL 704.337.2112

E-MAIL membership@mintmuseum.org

MAIL this application to: *Mint Museum Uptown,*

500 South Tryon Street, Charlotte, NC 28202 | Attn: Membership

Donors making annual contributions of \$1,200 or more are invited to join The Mint Museum Crown Society.

*Some exclusions may apply ** See mintmuseum.org for details

*** NC state sales tax applicable to memberships as of January 2014

MEMBER INFORMATION

Name 1 _____

Name 2 _____

E-mail _____

Address _____

City, State, Zip _____

Phone _____ Home Mobile

Birth Date (month/day) _____

MEMBER INTERESTS:

- Adult Programs & Classes
- Affiliate, Docent, & Volunteer Opportunities
- Children & Family Activities / Classes
- Collections & Exhibitions
- Social Events

PAYMENT INFORMATION

MEMBERSHIP LEVELS INCLUDING TAX:

- | | |
|---|--|
| <input type="checkbox"/> Student \$25.73 | <input type="checkbox"/> Out of Towner \$52.18 |
| <input type="checkbox"/> Teacher \$45.73 | <input type="checkbox"/> Family \$103.63 \$80 |
| <input type="checkbox"/> Individual \$60.73 | <input type="checkbox"/> Sustainer \$253.63 |
| <input type="checkbox"/> Dual \$81.45 | <input type="checkbox"/> Benefactor \$503.63 |

SENIOR (65+) DISCOUNTS INCLUDING TAX:

- Individual \$45.73
- Dual \$66.45
- Family \$88.63

\$10 DISCOUNT (all levels): Join or renew for two years

Membership dues: \$ _____

Affiliate dues (if applicable): \$ _____

Donation to the Annual Fund: \$ _____

Total amount enclosed: \$ _____ (Please note tax above)

- Check made payable to The Mint Museum
- Charge my: Visa MasterCard Discover AmEx

Credit card number: _____

Expiration date: _____ CSC: _____

Signature: _____

Double your donation with our Matching Gift Program:

- I will contact my company to match my gift.

Company name: _____

FOLLOW US: @TheMintMuseum



@TheMintMuseum



TheMintMuseum



Mint